In attendance: Regina Foss, Jason Overbay, Danielle Schwied, Stephanie Vlahakis, Charlene Meyer,

Kelly Ellington, Millie Wheeler, Denise Cantalupo, Danielle Moon Estep, Heather Wasserman, Valerie Maggi, Allison Foster, Bonnie Penner and Cyndy Stiglich

Meeting called to order at 10am. Mille Wheeler welcomed everyone and shared with all the Teams platform where the documents will live. Sarasota Suncoast Academy and Suncoast School for Innovative Studies have both submitted their renewal applications. A digital copy is on Teams and we have hard copies if any of the team would like one.

Millie has placed a chart of which departments are working on each session under the school channel under "Posts". Millie explained that the team will be providing their comments on the checklist. The Charter team will summarize the information on the checklist and write the information in the CRC Renewal Review to be given to the school for a response.

The following timeline was reviewed.

Date	Task
12/14/2022	Site Visit to SSA
1/10/2022	Site Visit to SSIS
1/13/2022	First Draft of SSIS Write-up Due
1/17/2022	SSIS Board Workshop
1/27/2022	First Draft of SSA Write-up Due
2/3/2022	Final Write-ups Due
2/8/2022	Preliminary Agenda Closed for Agenda Review on 2/9/2022
2/21/2022	SSA Board Workshop
2/21/2022	Tentative Board Vote for both Renewals

Anyone who wants to join Millie and Kelli on the site visit on January 10 at SSIS is welcome or can contact the school to visit on another day. The ESE department will contact the SSIS principal to schedule a visit.

Visits to SSA should be scheduled with the SSA Headmaster, Steve Crump.

Each member was informed to contact Millie or Kelli with any questions.

Submitted by Kelli Anderson